**APPROVED** 

by the decision of the Board of Directors

of JSC Russian Grids of October 21, 2013

(Minutes No. 137 of October 21, 2013)

#### REGULATIONS

# for the Society, Customer, and Government Relations and Information Policy Committee of the Board of Directors of JSC Russian Grids

## Principal Terms, Definitions, and Abbreviations Used in These Regulations

Company JSC Russian Grids

Regulations Regulations for the Society, Customer, and Government

Relations and Information Policy Committee of the Board of

Directors of JSC Russian Grids

Committee Society, Customer, and Government Relations and Information

Policy Committee of the Board of Directors of JSC Russian

Grids

Chairman of the Committee Chairman of the Society, Customer, and Government Relations

and Information Policy Committee of the Board of Directors of

JSC Russian Grids

Deputy Chairman of the

Committee

the Deputy Chairman of the Society, Customer, and Government

Relations and Information Policy Committee of the Board of

Directors of JSC Russian Grids

Secretary of the Committee Secretary of the Society, Customer, and Government Relations

and Information Policy Committee of the Board of Directors of

JSC Russian Grids

Member of the Committee Member of the Society, Customer, and Government Relations

and Information Policy Committee of the Board of Directors of

JSC Russian Grids

SDCs Subsidiaries and dependent companies, i.e. business entities

whose shares are held by the Company

#### 1. General

- 1.1. The Committee is an advisory and deliberative body and shall be established pursuant to the decision adopted by the Board of Directors of the Company, and its activities shall be governed by the applicable laws, the Articles of Association of the Company, the Regulations for the Convening and Holding Procedure for Meetings of the Board of Directors of JSC Russian Grids, these Regulations, and other internal documents of the Company.
- 1.2 The decisions adopted by the Committee shall be advisory to the Board of Directors of the Company.
- 1.3. These Regulations shall be the principal document setting out the legal status, goal and principal objectives, rights and duties of the Committee.

## 2. Goal and Principal Objectives of the Committee

- 2.1. The principal goal of the Committee is to formulate recommendations for the Board of Directors of the Company with respect to improving the Company's activities in the area of relations with governmental agencies and local government authorities, improving the quality and reliability of customer service, and implementing the Company's uniform information policy.
- 2.2. The principal objectives of the Committee are to provide the Board of Directors of the Company with recommendations for:
  - implementing the Company's uniform internal and external information policies;
  - maintaining relations with governmental agencies and local government authorities;
- maintaining relations across a broad spectrum with civil society (including public organizations and movements, labor unions, and environmentalist associations);
  - improving customer service quality;
- implementing the government's policy on the satisfaction of households' socially important needs and interests.

## 3. Appointment and Operating Procedure of the Committee

- 3.1. The Committee shall be composed of at most 15 members.
- 3.2. The members of the Committee shall be approved by the Board of Directors of the Company from among the nominees proposed by members of the Board of Directors of the Company. Members of the Committee may be elected to the Committee without limitation on the number of terms they may serve.
- 3.3. The Committee shall be headed by the Chairman as approved by the decision adopted by the Board of Directors of the Company.

The Chairman of the Committee shall organize its work, convene meetings of the Committee, define the form of such meetings (in-person or absentee meetings), and preside at such meetings.

3.4. Any in-person meeting of the Committee shall be declared open by the Presiding Officer of the meeting, the Chairman of the Committee or, in his or her absence, the Deputy Chairman of the Committee. The in-person meeting of the Committee shall be attended by members of the Committee and invitees.

The in-person meeting of the Committee is legally qualified (has a quorum) if attended by at least half of its elected members. For the purposes of tallying the votes with respect to any item on the agenda of the in-person meeting of the Committee, written opinions of the members of the Committee who are not present at the meeting shall be taken into account.

3.5. For the absentee meeting of the Committee to be held, ballots shall be sent to members of the Committee to vote on the agenda items along with the materials (information) related to the items on the agenda of such absentee meeting of the Committee. When completing a ballot, the voting member of the Committee shall leave uncrossed only one of the available voting variants ("for," "against," or "abstained") for each issue put to a vote. Completed ballots shall be signed by the voting members of the Committee, specifying their respective initials and family names. Completed and signed ballots shall be made by the voting members of the Committee available to the Secretary of the Committee by such deadline time and date for receipt of ballots as specified in the ballots.

The absentee meeting of the Committee is legally qualified (has a quorum) if attended by at least half of its elected members. The absentee meeting shall be deemed to be attended by the members of the Committee whose ballots are received by the Secretary of the Committee by the deadline time and date for receipt of ballots.

3.6. If the Chairman of the Committee is absent, the Chairman's functions shall be performed by the Deputy Chairman of the Committee approved by the Committee.

The powers of any or all members of the Committee may be terminated earlier pursuant to a decision of the Company's Board of Directors.

3.7. The Secretary of the Committee shall be appointed to provide organizational, information, and document support for the activities of the Committee both in connection with preparations for and the holding of the Committee's meetings and between its meetings.

The Secretary of the Committee shall be an employee of the Company and shall be elected by a majority of votes of all elected members of the Committee.

The Secretary of the Committee shall ensure preparations for and the holding of meetings of the Committee, collects and systematize materials for meetings, keep minutes of meetings, ensure the storage of the Committee's archived documents, and perform other functions in accordance with these Regulations. The Secretary of the Committee may be a member of the Committee and shall act in accordance with these Regulations.

- 3.8. Any meeting of the Committee shall be documented by minutes that shall be signed by the Chairman of the Committee. Any member of the Committee shall be entitled to express his/her dissenting opinion in writing on items on the agenda.
- 3.9. The budget of the Committee shall be approved by the Board of Directors of the Company at the suggestion of the Chairman of the Committee.
- 3.10. The Chairman of the Committee shall be duly authorized to spend the allocated money in accordance with the approved budget.
- 3.11. In the event that any member of the Board of Directors of the Company simultaneously holds office of a member of the Committee (the Chairman of the Committee or the Deputy Chairman of the Committee), such member of the Committee shall be paid remuneration for participation in the work of the Committee in accordance with the Regulations for Remuneration and Compensation for Members of the Board of Directors of JSC Russian Grids approved by the General Meeting of Shareholders of the Company.
- 3.12. For participation in a meeting, irrespective of the form of a meeting, the Deputy Chairman of the Committee and members of the Committee (other than members of the Board of

Directors of the Company) shall be paid remuneration in the amount equal to 0.8 of three minimum monthly wage rates for a first-category worker as set forth in the Sectoral Wage Rate Agreement in the electricity sector of the Russian Federation as of the date of such meeting of the Committee, adjusted for the indexation provided for in the Agreement.

For participation in a meeting, irrespective of the form of a meeting, the Secretary of the Committee shall be paid remuneration in the amount equal to 0.5 of the remuneration payable to a member of the Committee.

## 4. Competence and Rights of the Committee

- 4.1. In order to achieve its objectives, the Committee shall have the following competence:
- 4.1.1. Prepare recommendations for the Board of Directors of the Company with respect to the issues falling within the competence of the Committee, including issues related to:
- reviewing the Company's internal documents that govern the information policy and relations with the public, customers, and governmental agencies;
  - maintaining relations with governmental agencies;
  - maintaining relations with civil society;
- formulating the principles of customer service in order to improve service quality (including in relation to improving the Company's regulatory framework and internal documents and with respect to implementing the practice of informing customers of activities of the Company and SDCs);
- defining the principles of and criteria for assessing the status and evolution of the business reputation, image, and public opinion of activities of the Company and SDCs in the Russian Federation and abroad.
- 4.1.2. Maintain relations with governmental agencies and local government authorities with respect to activities of the Company and SDCs and with organizations, public associations, and their officers.
  - 4.1.3. Implement the Company's uniform internal and external information policies.
  - 4.2. The Committee shall have the following rights related to its functions:
- receive information and documents from officers of the Company and SDCs (including about activities of SDCs);
- request information and documents related to its operation from third-party organizations, including through executive bodies of the Company;
- where necessary, invite members of the Board of Directors of the Company, members of executive bodies of the Company, heads of business units of the Company, and other persons to attend the Committee's meetings.
- engage third-party organizations to provide professional services or engage (on a contractual basis) individuals to act as experts (advisers) with special knowledge in connection with issues falling within the competence of the Committee. The Committee may engage employees of the Company and SDCs to act as experts (advisers).

#### **5.** Reports of the Committee

5.1. The Chairman of the Committee shall submit to the Board of Directors of the Company the Committee's performance reports on an annual basis.

- 5.2. The Chairman of the Committee may submit to the Board of Directors of the Company separate reports on inquiries into the issues falling within the competence of the Committee.
- 5.3. The Board of Directors of the Company shall be entitled to request at any time that the Committee submit a report on the current activities of the Committee. Any such report shall be prepared and submitted within the period determined by the Board of Directors of the Company.

## 6. Confidentiality

- 6.1. For the duration of their duties and for a period of one year after the completed performance of their duties on the Committee, the current (former) members of the Committee and any third parties engaged to serve on the Committee shall keep confidential the Company's proprietary information and the Company's insider information received in relation to their activities on the Committee.
- 6.2. Members of the Committee and any third parties engaged to serve on the Committee shall be entitled to receive insider (non-public) information subject to the applicable laws of the Russian Federation and the Regulations for Insider Information of JSC Russian Grids and provided that they enter into a confidentiality agreement with the Company.
- 6.3. Any documents related to the activities of the Committee shall be stored at the Company's office in accordance with the document storage procedure of the Company. The Secretary of the Committee shall be responsible for storing the above-mentioned documents.

#### 7. Final Provisions

- 7.1. The Board of Directors of the Company shall be entitled to request at any time that the Committee submit a report on the current activities of the Committee. Any such report shall be prepared and submitted within the period determined by the Board of Directors of the Company.
- 7.2. Information about separate decisions adopted by the Committee shall be posted on the Company's corporate website. The Chairman of the Committee shall determine whether it is necessary to make such information public
- 7.3. These Regulations and any amendments and supplements hereto shall be approved by the Board of Directors of the Company.